

**CASA DI AMICI CONDOMINIUM ASSOCIATION, INC.**

*A Corporation Not-For-Profit*

**MINUTES OF THE BOARD MEETING**

Monday, March 27, 2023

A regular meeting of the Board of Directors was scheduled to take place Monday, March 27, 2023 at the Clubhouse and Via Zoom video conference.

Notice of the Meeting was delivered to each Board Member and posted on the property prior to the meeting in accordance with the requirements of the Association Documents and Florida Statutes.

**Call to Order:** The meeting was called to order by Brian Rivenbark at 1:02 pm.

The following Directors were present:

Marilyn Pyle              Glen Mock      Jennifer Smouse      Bob Graue (via zoom)

Lorraine Chimento was absent.

**A quorum was present.**

Brian Rivenbark and Lindsey Olson from Sunstate Management Group were present.

**Minutes** – **MOTION** made by Glen Mock and seconded by Jennifer Smouse to waive the reading of and accept the February 27, 2023 meeting minutes. **Motion passed unanimously.**

**Presidents Report** – No report.

**Treasurers Report** – As attached to these corporate records, Jennifer Smouse gave the report on the CDA February 2023 financials. She mentioned that VCA will be having a special assessment meeting next month to discuss a special assessment in the amount of \$425/home. **MOTION** made by Bob Graue and seconded by Glen Mock to approve Treasurer's report. **Motion passed unanimously.**

**Landscaping** – Mary Eve reported. **MOTION** made by Jennifer Smouse and seconded by Glen Mock to accept the \$7,640 proposal from Twin Palms for various landscape cleanup. **Motion passed unanimously.**

**Pool** – Brian Rivenbark reported in Ed Van Atten's absence. The shower head will be replaced shortly. A plumber has been on property but did not have the part on his truck. **MOTION** made by Glen Mock and seconded by Jennifer Smouse to accept the proposal from Florida Patio in the amount of \$186 per table to repair the two tables at the pool. **Motion passed unanimously.**  
Bathroom doors will be tabled until next meeting when Ed is present.

**Social** – Mary Eve reported.

**Unfinished Business**

**Update on roof repair, gutter, soffit/fascia repair proposals** – The roofing bid was approved last month – the soffit and fascia material has been ordered. There is no estimated date on that. This will be done before the tile work. Gutter repairs will be completed – a bid has been approved.

**Update on gutter cleaning** – There is one bid. We are awaiting calls back from other companies.

**Pressure washing proposals** – **MOTION** made by Glen Mock and seconded by Bob Graue to approve the bid from Reliance in the amount of \$4000 to pressure wash the stairs and building fronts. **Motion passed**

**unanimously.**

**New Business-**

- a. **Rentals** – None
- b. **Renewals** – None
- c. **Sales** – None
- d. **ARC** – None.

**Owner Comments:** None

Next meeting: April 24, 2023 at 1:00 pm.

Meeting adjourned at 2:06 pm.

Respectfully Prepared by  
Brian Rivenbark,  
Licensed Community Association Manager for  
The Board of Directors at Casa di Amici Condominium Association, Inc.