



***Venetia Community Association, Inc.***

c/o Sunstate Management Group  
P.O. Box 18809, Sarasota, FL 34276  
Tel: 941.870.4920 / Fax: 941.870.9652

**MINUTES OF THE ORGANIZATIONAL MEETING OF THE BOARD OF DIRECTORS**  
**February 4, 2026**

1. **Call to Order** - The Meeting was called to order at 6:33 PM by LCAM Brian Rivenbark.
2. **Proof of Notice** - The meeting was posted in accordance with the By-laws of the Association and Florida statute 720.
3. **Determination of a quorum** – A quorum was established with all Directors present: Norman Lockhart, Dick Mole, Jennifer Smouse, Ken Boivin, Peter Easton and Frank D’Ulisse. Also present was Brian Rivenbark from Sunstate Management Group.

Rob Luysterborghs was not present

4. **Appointment of Officers –**

**A MOTION** was made by Dick Mole and seconded by Ken Boivin to retain the same officer positions from 2025 into 2026 Norman Lockhart – President, Dick Mole Vice president, Pete Easton - Secretary and Jennifer Smouse – treasurer. **Motion passed unanimously.**

Ken Boivin, Frank D’Ulisse and Rob Luysterborghs will be Directors at large.

The signatures on the operating account will remain the same as Jennifer Smouse and Norman Lockhart.

Annual Calendar – Meetings will be the last Monday of the month at 9AM except for May 18 November 16 and December 14

**MOTION** made to adjourn the organizational meeting at 7:12 pm. Motion passed unanimously.

Respectfully Submitted,  
Brian Rivenbark/LCAM for  
The Board of Directors; Venetia Community Association, Inc.